



THE BRIDAL HELPLINE

WEDDING CHECKLIST

OKAY, I'M ENGAGED. NOW WHAT?

- Be merry and just enjoy the moment!
- Announce your engagement to your loved ones
- Set 2-3 preferred dates for wedding
- Think of what kind of wedding you'd like eg. big/ small, elopement, destination wedding. Any religious considerations?
- Research wedding locations and reception venues

12 MONTHS OUT

- Decide on wedding date
- Be realistic and set a wedding budget
- Decide your Maid of Honor and Bridesmaids, Best Man and Groomsmen, Flower Girl and Ring Bearer.
- Hire a Wedding Planner (optional)
- Shortlist wedding & reception venues, schedule viewings
- Collect names and phone number for guest list
- Research wedding vendors:
 - photographer
 - videographer
- catering
- bridal house
- florist
- makeup artists etc.
- Start visualising your wedding and create a wedding inspiration board
- Choose bridal house for wedding photoshoot
- Create a health & fitness plan

11 MONTHS OUT

- Finalise selection and book dinner reception venue
- Finalise selection and book wedding vendors
- Pay deposit to block off your desired wedding date
- Browse wedding dress styles
- Choose your wedding theme, color scheme and start to think of an overall design
- Finalise main vendors:
 - photographer
 - videographer
- catering
- bartender
- florist
- entertainment
- Book your ceremony officiant

- Take pre-wedding photoshoot
- Prepare a folder for vendor receipts and contracts

10 MONTHS OUT

- Send Save-the-Dates
- Shop/ book for wedding dresses
- Book newlyweds' transportation eg. Limo/ Vintage car (Optional)
- Invite bridesmaids and groomsmen

9 MONTHS OUT

- Shop for bridesmaids dresses and groomsmen accessories
- Ask wedding party to schedule bachelor / bachelorette parties
- Shop for bridal shoes and accessories

8 MONTHS OUT

- Register for gifts
- Choose bridal party attire and accessories
- Meet with florist to finalise flowers
- Book hotel rooms for guests

7 MONTHS OUT

- Design or purchase wedding invitations (if opt for paper invitations)
Order Rental Items:
 - Chairs + Chair covers
- Linen
 - Dance Floor
 - Draperies
 - Silverware + Utensils + Glasses
- Book rehearsal dinner venue

6 MONTHS OUT

- Book wedding night accommodation
- Choose and book wedding cake (if not using a mock cake)
- Finalise who is giving speeches
- Hire a lighting technician
- Schedule date & location for bridal shower & bachelorette party
- Schedule date & location for bachelor party / stag do

5 MONTHS OUT

- Buy or rent groom's tuxedo
- Book transportation for guests, if needed
- Begin premarital counseling
- Research rehearsal dinner venues
- Research wedding band brand/ styles

4 MONTHS OUT

- Send out wedding invitations & rehearsal dinner invitations
- Schedule necessary time off from work
- Buy wedding rings
- Select wedding party attire and schedule fittings
- Book a makeup trial session with your makeup artist
- Create a song list for ceremony and reception
- Select attire for your flower girls and ring bearer

3 MONTHS OUT

- Meet with your officiant
- Create or order wedding favors & gift bags
- Collect RSVP's from guests who haven't sent a response
- Book a food tasting session with caterer
- Finalise menu with caterer
- Order alcohol and beverages (if any)
- Decide on a Plan B in case of rain if plan outdoors
- Book a Photo-Booth Rental
- Have fun at your bachelor/bachelorette party!
- Discuss with parents & in laws on dowries/ gifts arrangement

2 MONTHS OUT

- Confirm date, time, and venue with all your vendors
- Purchase a guest book & don't forget lots of pens!
- Finalize décor and run through with wedding coordinator/ planner
- First Dress Fitting
- Write your wedding vows
- Buy Wedding Party Gifts
- Give the Song Selections to Your Band or DJ
- Set up appointments for any beauty / grooming eg. teeth whitening, hair colour etc.
- Run through your wedding program (with wedding planner if appointed)
- Design and order your wedding programs
- Discuss and choose dowry gifting date

1 MONTH OUT

- Final dress fitting
- Assemble Gift Bags
- Bride to get your hair done/ refresh your hair colour
- Break in your wedding shoes
- Buy lingerie for your wedding e.g. nubra etc.
- Finalize number of tables and centerpieces
- Confirm final headcount & seating plan with your venue and caterer
- Create a seating chart
- Review music list with your DJ or wedding band
- Set aside tips in ang paos for your vendors

- Make sure groomsmen have clothes in order
- Remind everyone to prepare speeches
- Order / make escort cards and place cards
- Final venue walk-through
- Finalise makeup and hair styles for actual day with MUA
- Organise a bridal shower
- Apply to take leave from work
- Dowry gifting

FINAL WEEK

- Send a wedding day checklist and timeline to your bridal party
- Clear your work to-do list so you can focus on your wedding
- Confirm drop off times and locations with ALL vendors
- Pay up all vendors
- Groom to get a haircut 2-3 days before wedding
- Ceremony rehearsal and rehearsal dinner
- Get eyebrows done
- Bride to get your manicure/ pedicure done
- Get a wax
- Practice your vows
- Relax now! Perhaps book a couple's massage?

THE DAY BEFORE

- Eat healthy meal
- Drink sufficient water
- Apply a moisturising mask and sleep early
- Make sure you pack your ring to the ceremony
- Pack bridal gown and groom's suit in suitcases
- Pack an emergency kit
- Pack all the things to bring to the ceremony or reception in the car
- and Dont forget your next day's outfit if you're staying at a hotel

DAY OF THE WEDDING

- View the wedding day timeline
- Contact and coordinate with your person in charge for the day